

**Blood Request / Issue
/ Receipt Voucher**



Ministry of Medical Services
National Blood Transfusion Services



Kenya National Blood
Transfusion Service

It's safe and it saves.

Blood Request / Issue / Receipt Voucher

(for Hospital)

Name of Hospital: _____

Date: _____

No. _____

Prepared by: _____

Authorized by: _____

Type of Product *1	Blood Group	Current Stock (1)*2	Stock Level *3		Amount to Request (2) - (1) *4	Amount to Issue / Receive *5	Remarks
			Minimum	Maximum (2)			
	O+						
	A+						
	B+						
	AB+						
	O-						
	A-						
	B-						
	AB-						

Please fill out this form induplicate and bring two of them to RBTC when you request blood.

- *1: Type of Product: Whole Blood (WB), Packed Red Cell (PRC), Fresh Frozen Plasma (FFP), platelet, smaller volume pack (ml), etc.
- *2: Current Stock: Stock on hand excluding cross matched blood
- *3: Stock Level: Fill in Maximum and Minimum stock levels if you have already set.
If Maximum and Minimum stock levels are not set, leave it blank.
Whenever stock of any groups of blood falls below Minimum, request is placed immediately.
- *4: Amount to Request is calculated by a formula: [Maximum Stock] - [Current Stock]
If you have clear plan to use (e.g. planned operation in the near future, recipient waiting blood transfusion), the amount can be increased (fill the reason in "Remarks").
- *5: If the Amount Issued is in discord with Amount Requested, RBTC issuing staff should write the reason in "Remarks"

Total _____ Units Amount Paid _____ (Kshs)

Issued by: (Name) _____ Date: / / 20

Confirmed by: (Name) _____

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Received by: (Name) _____ Date: / /20